

# Supplier access - Invoice Inquiry



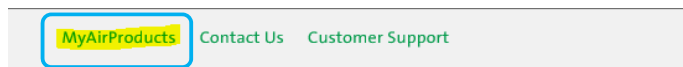
With this access you will be able to view the status of your invoices. (Only invoices that are registered in our system under your account)

## REGISTRATION STEPS

Please follow the below steps:

1 – Go to [www.airproducts.com](http://www.airproducts.com)

2 – Click on “MyAirProducts” (upper left-hand corner)



3 – Click on 

4 – Select the required information from the dropdown box and click on “Application for Suppliers”

Create Registration

Country:

Your preferred language:

5 – **Complete** the required information marked with a \*

6 – For the question **What Do You Want To Do?**

Please only select  Invoice Inquiry

7 – Once all the information has been completed, select “Accept”

8 – **Email 1:** You will receive an automatic email confirming that the registration request has been received and is being processed.

9 - **Email 2:** Once the Air Products Team has created your account you will receive an email to confirm that your account has been created and you now have access.

**IMPORTANT:** It may take up to 24 hours to activate your account after receiving the second e-mail.

Once registered you can save this link as your favorite <https://apdirect.airproducts.com/apdirect>



For incidents / issues with your account please contact [SWEBEURO@airproducts.com](mailto:SWEBEURO@airproducts.com)